

RECRUITMENT NOTICE

Team Leader – Knowledge and Engagement

About Us

Asia Clean Energy Partners (ACE Partners) is a leading advisory firm dedicated to accelerating the clean energy transition across Asia-Pacific. We specialize in providing actionable insights, building stakeholder networks, and designing scalable clean energy initiatives that drive real impact. Through our three specialized teams—Policy and Regulation, Technology and Markets, and Knowledge and Engagement—we empower clients to execute projects that support the shift to a sustainable energy future.

Visit: <https://www.asiacleanenergypartners.com/> for more about ACE Partners.

Who We're Looking for

We're seeking a dynamic, experienced Team Leader for the Knowledge and Engagement (K&E) team to guide its operations and business development as our company expands.

ACE Partners caters to a diverse range of clients including development donors, the private sector, and organizations involved in clean energy and climate finance. With our deep expertise in clean energy and strategic communication, we develop and execute communication strategies and create content that enhances the visibility and engagement of our clean energy programs and initiatives. Our K&E team is central to enhancing these communication services and advancing clean energy initiatives. The team maintains robust knowledge networks and manages stakeholder relationships, ensuring all parties stay well-informed and connected.

The role of Team Leader - K&E, demands a collaborative, problem-solving approach and involves working closely with other Team Leaders at ACE Partners. The ideal candidate will forge and maintain strong partnerships with various national, regional, and international organizations that are contributing to the energy transition in the Asia and the Pacific.

The Team Leader – K&E will lead business development and outreach strategies involving the team and will manage staff and consultants to ensure efficient and effective delivery of client assignments. The Team Leader will mentor the team, maintain high professional standards across all projects, and support the business strategy and goals. At the same time, the Team Leader will also oversee our corporate communications efforts, which are focused on building the brand of ACE Partners and supporting business development and market-building efforts.

Responsibilities

- **Strategic Leadership:** Guide a team of professionals dedicated to enhancing communication efforts for clean energy and climate finance initiatives, craft innovative engagement strategies, and define clear directions to align the team's efforts with ACE Partners' strategic goals.
- **Corporate Communication:** Develop and execute communication strategies that effectively convey the company's mission and vision to the public and key stakeholders. Oversee the creation of engaging content that resonates with the audience and upholds reputation of our market brands.
- **Business Development:** Identify new opportunities in clean energy and communication, driving growth at ACE Partners. Develop strategic partnerships and expand the client base through targeted outreach and well-crafted proposals.
- **Project Management and Execution:** Oversee the planning and delivery of K&E projects, ensuring flawless execution, timely completion, and adherence to budgets. Manage project scopes, uphold high quality standards, and adjust projects to meet client needs and industry standards.
- **Client Engagement:** Directly engage with clients and stakeholders to understand their objectives and tailor engagement strategies accordingly. Maintain and nurture existing relationships to ensure communication services meet client needs and expectations.
- **Team Collaboration:** Enabling a collaborative and innovative team environment. Mentor team members, promoting professional growth and effective contribution to organizational objectives. Encourage knowledge sharing and ensure the team stays at the forefront of industry trends and best practices.

Your Ideal Profile

1. Education and Academic Background

Degree: A Master's degree or higher in communications, journalism, or a closely related field is required.

2. Work Experience and Technical Skills

Communication and Digital Proficiency:

- **Strategic Communication Plan and Execution:** Expertise in developing and implementing comprehensive communication strategies that effectively convey the organization's mission and goals to diverse audiences, enhancing brand visibility and stakeholder engagement. Requires a minimum of 10 years of experience in this field.
- **Social Media and Digital Tools:** Skilled in managing social media platforms, proficient in utilizing email marketing tools like Mailchimp, and adept with publication design software

including Adobe InDesign, Photoshop, and Canva. Additionally, possesses a strong understanding of such systems, which enables effective team supervision and guidance in the team's digital communication efforts.

- **Writing and Editing Skills:** Exceptional writing and editing capabilities in English, with the ability to produce high-quality reports and communications materials.

Project Management and Interpersonal Skills:

- **Project Coordination:** Proven track record in leading projects, prioritizing tasks, managing multiple initiatives simultaneously, and ensuring timely and high-quality delivery.
- **Stakeholder Engagement:** Experienced in working directly with clients and stakeholders, including high-level government officials, private sector leaders, and institutional partners, to understand their needs and tailor strategies effectively.
- **Team Leadership:** Demonstrated ability to mentor and lead a team, fostering a collaborative and innovative environment, and promoting continuous professional development and knowledge sharing.

Clean Energy Sector Experience:

- While not required, professional experience, particularly in managing and collaborating with diverse stakeholders in the clean energy sector across Southeast Asia, would be a strong advantage.
- Familiarity with clean energy market dynamics, including key players in the private and public sectors within the region, is advantageous.

Business Development:

- **Strategic Growth:** Experienced in identifying business opportunities, developing strategic alliances, and expanding the client base through effective business development and networking efforts.

3. Attributes and Competencies That Align with ACE Partners' Culture

- **Results-Oriented:** Embraces a "Get Things Done" approach, taking ownership of tasks and driving projects to completion.
- **Commitment to Quality:** Consistently delivers work that meets high standards before submission.
- **Attention to Detail:** Maintains precision in data collection, analysis, and reporting, to ensure accuracy and top-quality results.
- **Adaptable:** Thrives in a dynamic environment, adjusting effectively when priorities shift or new information becomes available.

- **Continuous Learner:** Committed to ongoing professional development in clean energy, always seeking ways to grow personally and professionally.
- **Clear Communicator:** Proactively communicates with team members, especially when collaborating remotely, to ensure everyone stays aligned and teamwork remains strong.

Location

This position is based in Bangkok, and applicants must have work authorization in Thailand.

Reporting

You will report to the Director of Operations.

Start Date

The expected start date is February 2024.

Join Our Team!



How to Apply

Ready to make a difference in clean energy?

Please submit your CV and cover letter to info@asiacleanenergypartners.com by 31 January 2025. Due to the high volume of applications, only shortlisted candidates will be contacted. We look forward to learning about your background and seeing how you could be a great fit for our team!